



FIRST 5 MARIN

Learn. Grow. Thrive.

Marin Children and Families Commission

MINUTES

February 14, 2024

I. Call to Order

Having established a quorum, the Marin Children and Families Commission meeting was called to order by Commissioner Gaidmore at 4:05 pm. The meeting was held at the First 5 Marin offices located at 1050 Northgate Drive, Suite 130, in San Rafael, California.

II. Roll Call

PRESENT:

Kari Beuerman

Aideen Gaidmore

Dr. Itoco Garcia

Eric Lucan

Kelly McKinley

Lisa Raffle

Sandra Rosenblum

Dave Bonfilio, Commissioner Emeritus

ABSENT:

Dr. Jessica Hollman

Angie Evans

STAFF: Maria P. Niggle, Susanne Kreuzer, Michelle Fadelli, and Beatriz Duran

III. Minutes

The Minutes of the First 5 Marin Meeting held on January 10, 2024, were approved by Commissioner Raffel and seconded by Commissioner Beuerman. No further discussion or public comment was made, and the motion carried unanimously with all in favor.

IV. Public Comments

No public comments were made at this time.

V. Executive Director/Staff Report

Ms. Niggle provided a summary of her administrative report; the report was included in the meeting packet. She informed Commissioners that all projects funded by First 5 Marin have been notified that their funding will not be renewed at the end of the fiscal year and that they have an opportunity to submit a new proposal through the Commission's Request For Proposal (RFP) program.

Ms. Fadelli provided a summary of the Children's Summit which was held on January 25th. She noted that approximately 275 individuals were in attendance, and advised that positive feedback was received regarding the event. A brief discussion continued about early childcare representation at the summit.

Ms. Kreuzer provided a summary of Help Me Grow activities and she announced that HMG will be hosting a community forum on March 5th. She has invited various local leaders and key members of the community to come together and address issues affecting young children, discuss strategies and

start making change efforts. Kimberly Martini-Carvell, HMG National Executive Director, will serve as the keynote speaker and VIVA will help facilitate the event.

1. Request to Revise First 5 Marin's Budget FY 2023-2024: Ms. Niggle sought approval to incorporate revisions to the F5M Budget which included incorporating the five new priorities identified in the Strategic Plan; updating revenue for two new grants that were recently bestowed to F5M; updating ARPA project funding, amending project allocations based on the new priorities; and updating revenue and benefits as well as incorporating HMG cost categories.

A motion to approve the revised F5M Budget as presented was made by Commissioner Gaidmore and the motion was seconded by Commissioner Lucan.

Commissioner Bonfilio noted that they recently moved funds out from the reserves account in order to meet this quarter's payments to projects. He advised that he will be meeting with an Advisor to get further recommendations on cash-out investments.

Having noted no further discussion, the motion was approved with all in favor.

2. Request to approve the Submission of the Annual Report (web-based report) to First 5 California: Ms. Niggle advised that the annual report to First 5 California was submitted on November 15, 2023. She explained that the annual report consisted of providing data and responses within three sections. AR-1, which is the Revenue and Expenditures section captured F5M detailed revenue received from all sources and expenditures. The fiscal data in this report had to be consistent with the audit. AR-2 the County Demographic section captured the demographic information about the populations served which included breakdown by population category, race/ethnicity and primary language spoken at home. AR-3 the County Evaluation Summary and Highlights section captured a response of all the Result Areas and included an evaluation of the programs.

A motion to approve the submission of the Annual Report to First 5 California was made by Commissioner Beuerman and the motion was seconded by Commissioner Raffle. Having noted no further discussion, the motion was approved with all in favor.

3. Request to Approve the Strategic Plan 2022-2030: Ms. Niggle stated that First 5 California requires that all county Commissions review their Strategic Plan annually. Because First 5 Marin revamped and adopted its Strategic Plan in 2022, she is recommending that the Commission approve the plan as is with no changes and that they consider an in-depth review of the plan next year. Brief discussion ensued regarding the Strategic Plan's result areas, alignment with the RFP and its priorities, and its indicators.

A motion to approve First 5 Marin's Strategic Plan with no recommended changes was made by Commissioner Gaidmore and the motion was seconded by Commissioner McKinley. Having noted no further discussion, the motion was approved with all in favor.

4. Letter of Support for CalAIM Continuous Coverage for Children by First 5 Executive Directors: Ms. Niggle reported that First 5 Executive Directors from the Counties of Alameda, Contra Costa, Monterey, Napa, San Benito, San Mateo, San Francisco, Santa Clara, Santa Cruz, Solano, Sonoma including Marin sent a letter to the Department of Health Care Services urging them to

provide continuous coverage in the Medi-cal (CalAIM) program and the Children's Health Insurance program for eligible children until their fifth birthday. The letter included a request for a waiver amendment that would eliminate the need for annual renewal to families. The letter was included in the packet for reference.

5. Update on the new Request For Proposal (RFP): Ms. Niggle announced that the Commission's new RFP was available on the website through the Foundant Grantmaking software. Assistance with the application software is being provided to interested applicants by Paula Gorman. An RFP Community Workshop is being held on Thursday, February 15th and interested applicants will have an opportunity to ask questions about the process, discuss ideas about potential projects, and get technical assistance. Ms. Niggle provided a summary of the RFP timeline noting that the deadline to apply is March 25, 2024. A brief review of the RFP application was also provided, and the document was included in the packet.

VI. Commissioner Items

1. Selection of Members to Participate on the RFP Review Panel: Ms. Niggle advised that the RFP review/scoring panel consists of two representatives from local foundations, one representative is a community member at large, she will also be scoring proposals and she needs two Commissioners to complete the panel. She emphasized that Commissioners who do not plan to submit a proposal on behalf of their agency are suitable for the panel. Further discussion continued regarding potential conflicts of interest.

A motion to appoint two Commissioners and an alternate in the event of a conflict of interest or illness to participate in the RFP Review Panel was made by Commissioner Gaidmore and the motion was seconded by Commissioner Lucan.

Commissioners Rosenblum and Raffle noted they would not be applying for F5M funds and expressed their interest. Commissioner Garcia said he would serve as alternate.

Having noted no further discussion, the motion was approved with all in favor.

At this time, Commissioners were informed that notices would be sent well in advance of the panel convening. Brief discussion about the review/scoring process continued, Commissioners were also assured that Rubrics (scoring sheets) would be secured.

2. Request to Sign MYCE Waiver Support/Comment Letter: Ms. Niggle sought approval of the letter to the Department of Health Care Services in support of Advancing and Innovating Medi-Cal (CalAIM) Section 1115 demonstration waiver to provide for continuous coverage in the Medi-Cal program and the Children's Health Insurance Program (CHIP) for eligible children until their fifth birthday.

A motion to approve the letter written to the Department of Health Care Services in support of the MYCE Waiver was made by Commissioner Lucan and the motion was seconded by Commissioner Gaidmore. Having noted no further discussion, the motion was approved with all in favor.

3. Form 700 Statement of Economic Interests: Commissioners were reminded that the deadline to submit the annual Form 700 to the County of Marin is April 2, 2024. The reference pamphlet was included in the packet.
4. First 5 California's Child Health, Education and Care Summit: Ms. Niggle announced that this year's annual summit will be held in Oakland, March 25-27. Commissioners interested in attending should contact Michelle for registration to the conference. Commissioner Garcia commented on the Brown Act and how it can make communication among the Board challenging.

VII. Commissioner Comments/Announcements

Commissioner Beuerman commented that the Social Services Department is launching the Cal-Fresh enrollment program; the goal is to enroll 35% of children for free and reduced lunches.

Commissioner Gaidmore announced MC3 will be hosting the Early Childcare Community event on February 28th.

VIII. Final Comments

Ms. Fadelli announced that the Marin County Race Equity forum will be held on April 5, 2024.

IX. Adjournment

Having no further business to discuss, Commissioner Garcia adjourned the meeting at 5:25 pm.